

For many of you who already use ZOOM, all you have to do is click on the URL in the email from Grant, which is coming as a FORWARD from me.

For those new to ZOOM, you can try these steps. It's easy. Fusako & Wayne figured it out, so can you.

- download the ZOOM app, either from Google/Apple play or from the **free** ZOOM site--- <https://zoom.us/>
- once you have it set up on your PC, the URL will find the meeting once you click on it. Remember to turn on audio & camera
- YouTube has several "how to" videos. I selected this one, but if you search "how to use zoom", there are several others you might find helpful. Video is less than 10 mins. <https://www.youtube.com/watch?v=9isp3qPeQOE>
- First-time users should be sure ZOOM is installed & ready to go before you sign into the clinic. Try 10 mins prior, just in case. As you know, Fusako starts meetings exactly on time. It's our first time for ESVBOA to hold a mass-meeting, so I'm sure there will be glitches. Be patient, we'll eventually get it right.
- By that Monday (17th), I'll email everyone with the ZOOM invitation. Don't lose it, like I have, then have to scramble at the last minute to find someone to email it to me.
- for subsequent meetings, all you'll have to do is click on the URL and you'll be all set.
- see you there on-screen **Tues, Aug18 at 5pm**